

Impact of COVID on Business Operations

Small Business COVID Recovery Grant Application
10/18/2020
date completed

Instructions to Applicant:

1. Enter **Business Name, Owner Name, Gross Income** and **Total Expense** for each month in the gray cells below.

2. See results in blue cells and read footnotes and NOTES at bottom of spreadsheet.

Name of Business:

Owner Name:

2019 Profit & Loss Summary													
	January	February	March	April	May	June	July	August	September	October	November	December	Total ¹
Gross Income ¹													
Total Expense													
Net Profit (or Loss)													

2020 Profit & Loss Summary													
	January	February	March	April	May	June	July	August	September	October	November	December	Total
Gross Income													
Total Expense													
Net Profit (or Loss)													

IMPACT OF COVID: Profit & Loss Comparative Summary													
	January	February	March	April	May	June	July	August	September	October	November	December	Total
Change in Gross Income													
Change in Expense													
Change in Net Profit (or Loss)													

Change in Net Profit for time period of March 10 - October 31, 2020 = "Impact of COVID on Business Operations"													

Total Change in Net Profit:

¹ For purposes of eligibility, Total Gross Income for 2019 must be over \$20,000.

² Maximum Grant is \$10,000.

NOTE: Grant request can not exceed the **Total Change in Net Profit** for the time period of March 10, 2020 - November 1, 2020. ²

ALSO NOTE: **Total Change in Net Profit** must be at least \$2,500 in order to be eligible for COVID Recovery Grant.